## **Viewing Incident Videos & Events Logs**

1. Within the email sent by Immix Incident Emailer, click on the link at the bottom of the email.

Site: Pool (VCG)
Outcome: Wildlife
Occurred: 7/7/2015 7:00:56 AM
Events:
* 7/7/2015 7:00:56 AM : Playground Gate
* 7/7/2015 7:00:56 AM : Back Pool Gate
* 7/7/2015 7:00:56 AM : Dock Gate
* 7/7/2015 7:00:56 AM : Playground Pool Gate
* 7/7/2015 7:00:56 AM : Volleyball
* 7/7/2015 7:02:32 AM : Started processing by William
* 7/7/2015 7:02:32 AM : Camera Viewed : East Pool
* 7/7/2015 7:03:08 AM : Alarm acknowledged by user : Volleyball DSM - Door contact - NOT RECEIVED.
* 7/7/2015 7:03:08 AM : Alarm acknowledged by user : Playground Pool Gate DSM - Door contact - NOT RECEIVED.
* 7/7/2015 7:03:10 AM : Alarm acknowledged by user : Dock Gate DSM - Door contact - NOT RECEIVED.
* 7/7/2015 7:03:10 AM : Alarm acknowledged by user : Back Pool Gate DSM - Door contact - NOT RECEIVED.
* 7/7/2015 7:03:11 AM : Alarm acknowledged by user : Playground Gate DSM - Door contact - NOT RECEIVED.
* 7/7/2015 7:04:07 AM : Camera Viewed : Volleyball
* 7/7/2015 7:04:38 AM : Camera Viewed : East Pool 2
* 7/7/2015 7:04:45 AM : Resumed processing by William
* 7/7/2015 7:04:45 AM : Camera Viewed : East Pool
* 7/7/2015 7:05:32 AM : Finished Processing event : Wildlife Seen

To view the images refer to the following link:

http://video.myenvera.com/event.aspx?eventId=2312311

2. Once clicked, this link will launch a web browser.

Enter the appropriate Username and Password.

*Note*: If this information needs to be reset, call (877) 936-8372 for assistance.

3. Click on the **Events** tab at the top of the page to access prior events.



4. The events default to the last week of activity. To change the range, click on the **Change Date Range** button and select the desired date range to display.



5. The system will list all events that occurred during the selected date range.



6. To view the details of a listed event, simply select the event by clicking on it. Once the event is selected, all steps taken by the Central Station operator can be reviewed.